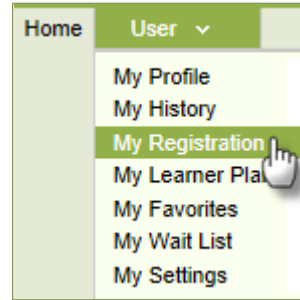


# STARS HSLC: How to Launch Online Training

## Getting Started

1. Open the Internet Explorer browser
2. Navigate to <https://www.hslcnys.org/hslc/>.
3. Enter the Username and Password provided to you
4. Click Login [Login](#)
5. Select User and then select My Registration



## Launch Online Training

1. On the Current Registration Page, click the Open/Close Icon
2. Click the Launch Icon.

The Training will open in a new browser window / tab. **Navigate through the training. Upon completion close the new browser / tab to return to this page. Hit the F5 key on your keyboard to refresh the page.**

Course	Open/Close	Start Date	End Date						
↓ HIPAA Training		01/01/2014	12/31/2014						
↓ OCFS HIPAA Training 2014 <span style="color: red;">Confirmed</span>		01/01/2014	12/31/2014						
<table border="1"><thead><tr><th>Content</th><th>Launch</th><th>Type</th></tr></thead><tbody><tr><td><a href="#">OCFS HIPAA CBT 2014</a></td><td></td><td>WBT</td></tr></tbody></table>				Content	Launch	Type	<a href="#">OCFS HIPAA CBT 2014</a>		WBT
Content	Launch	Type							
<a href="#">OCFS HIPAA CBT 2014</a>		WBT							
<b>3</b> <a href="#">Participant Reaction Questionnaire</a>									
<a href="#">Print Details</a>									
→ Language Access Training (OCFS)		03/01/2014	12/31/2014						

3. The Participant Reaction Questionnaire will become available (it will be underlined) after you complete the training. Click "Participant Reaction Questionnaire" [Participant Reaction Questionnaire](#)
4. Select the radio button to the left of the answer that best matches your experience with the class and type comments in the text boxes for questions that require comments.
5. When finished, Click Submit Questionnaire. [Submit Questionnaire](#)